

Games of chance – sweeps/calcuttas

Information for applicants

1. This application form is for sweep or calcutta conducted in conjunction with an approved event where the total value of tickets sold exceeds \$20,000
2. Complete all applicable questions. If information is missing, we can ask you to supply the required information and/or documents to support the application. Failure to supply information can delay a decision on the application
3. If you need more information about applying for a game of chance permit, go to www.fairtrading.nsw.gov.au
4. If you need help in completing the application form, call 13 32 20 or email lottery.enquiries@finance.nsw.gov.au
5. Please provide an email address for the nominated contact person as permit and correspondence will be sent by email.
6. Lodge this application form and any supporting documents by:

Email
CELottery@finance.nsw.gov.au

Post
NSW Fair Trading
PO Box 972
Parramatta NSW 2124

Deliver to
Service NSW Centre

OFFICE USE ONLY

By (circle): mail | OTC | email

Date lodged _____

Application number _____

Finalised by _____

Date finalised _____

Permit number _____

PART A

GAME DETAILS

Name of sweep/calcutta _____

What approved event is this sweep/calcutta being held in conjunction with? _____

Start date ¹ (dd mm yyyy) _____ End date (dd mm yyyy) _____

1. Start date is the date which the Sweep or Calcutta will be first advertised OR printed on entry forms, whichever is earlier

PART B

BENEFITING NON-PROFIT ORGANISATION DETAILS (mandatory for fundraising applicants only)

If the sweep or calcutta is conducted for the purpose of raising funds, provide details of the benefiting organisation. Written authority from that organisation is required.

Organisation's legal name _____

Trading name of proposed beneficiary (if different to legal name) _____

ABN _____ ACN _____

Existing organisation fundraising authority number (if applicable) _____

Phone (daytime) _____ Phone (mobile) _____

Fax _____ Email address _____

Web address _____

Business address

Street no. _____ Street name _____

Town/city _____ State _____ Postcode _____

PART C

NOMINATED CONTACT PERSON

The nominated contact person is a person within the benefitting organisation or any other person authorised in writing to act on behalf of the benefitting organisation

Title	Surname
Given name	Middle name
Phone (daytime)	Phone (mobile)
Fax	
Email address	

Postal address (if different from business address) a PO Box if one exists, otherwise a 'physical' street address

Street no.	Street name		
Town/city		State	Postcode
Position within benefitting charity			

PART D

AUCTIONEER DETAILS (for calcutta only)

If a calcutta is to be conducted, provide details of the person conducting the auction (auctioneer)

Title	Surname
Given name	Middle name
Phone (daytime)	Phone (mobile)
Fax	
Email address	

Postal address (if different from business address) a PO Box if one exists, otherwise a 'physical' street address

Street no.	Street name		
Town/city		State	Postcode

PART E

SWEEP OR CALCUTTA VENUE

Building name			
Street no.	Street name		
Town/city		State	Postcode

PART F

DRAW DETAILS

Date/time of draw eg. each Friday, 6pm

Percentage or amount of the total amount invested that will be given to the benefitting organisation?

PART G

FINANCIAL INFORMATION

Estimate of the % of tickets to be sold on the internet

Number of tickets to be sold

Cost of each ticket

Estimated gross income (\$)

Estimated expense (\$)

Estimated gross profit (\$ or %)

PART H

ATTACHMENTS

Applicants must attach

- A copy of the proposed ticket
- A copy of the proposed terms and conditions of entry, which will be communicated to prospective participants. The terms and conditions of entry must include the method by which persons enter and how the winners are decided.

PART G

APPLICANT'S DECLARATION

- I declare that I am 18 years or older and I am authorised to make this application on behalf of the benefiting organisation.
- I declare that the contents of this application including any attachments are true, correct and complete.
- I acknowledge that under section 307A of the Crimes Act 1900 it is an offence to provide false, misleading or deficient information in this application.
- I acknowledge that failure to provide all required information may result in refusal of the application.
- I understand that specific details I have supplied in this application may be 'personal information' under the Privacy and Personal Information Protection Act 1998. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- I acknowledge that NSW Fair Trading is collecting personal information to enable processing of the application. I also understand that this agency will use the information for its intended purpose only, store the information securely, and allow me to access and update the information. I also acknowledge that this agency, when processing this application, may need to disclose personal information to other Government agencies.

Signature of nominated contact person

Date

Need more information?

Obtain the Sweeps & Calcuttas fact sheet from www.fairtrading.nsw.gov.au, or call 13 32 20

A sweep or calcutta may be conducted for the purpose of raising funds for a reputable non-profit organisation, you must seek and obtain the written authority of that organisation. Typical organisations are:

- a political party
- a trade union
- a registered club under the Registered Clubs Act 1976
- a thoroughbred racing club registered under the Rules of Racing of the Australian Jockey Club
- a greyhound racing club under the Greyhound Racing Act 2002
- a harness racing club under the Harness Racing Act 2002, or
- any organisation not formed or conducted for private gain including charitable organisations, social clubs, etc

If you propose to conduct a sweep or calcutta for the benefit of a charity, you must obtain a written authority from the charity. Also, you must comply with requirements in the *Charitable Fundraising Act 1991*.