

## Games of chance – charity housie, lucky envelopes, chocolate wheels

### Information for applicants

1. This application form is for charity housie, lucky envelopes and chocolate wheels, conducted to raise funds for the benefit of charity.
2. An authority under the *Charitable Fundraising Act 1991* may also be required. If you are unsure, please contact us on [lottery.enquiries@finance.nsw.gov.au](mailto:lottery.enquiries@finance.nsw.gov.au)
3. Complete all applicable questions. If information is missing, we can ask you to supply the required information and/or documents to support the application. Failure to supply information can delay a decision on the application
4. If you need more information about applying for a game of chance permit, go to [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au)
5. If you need help in completing the application form, call 13 32 20 or email [lottery.enquiries@finance.nsw.gov.au](mailto:lottery.enquiries@finance.nsw.gov.au)
6. Please provide an email address for the nominated contact person as permit and correspondence will be sent by email.
7. Lodge this application form and any supporting documents by:

#### Office use only

By  mail  OTC  fax  mail

Date lodged  /  /  /

Application number

Finalised by

Date finalised  /  /  /

Permit number

#### Email

[CElottery@finance.nsw.gov.au](mailto:CElottery@finance.nsw.gov.au)

#### Post

NSW Fair Trading  
PO Box 972  
Parramatta NSW 2124

#### Deliver to

Service NSW Centre

### Part A

### Type of Games of Chance permit

Indicate the type of Games of Chance (GOC) permit, along with the relevant permit numbers (if applicable) and the duration for which the permit is sought:

	New application	Renewal	Current permit number (if applicable)	Existing charitable fundraising authority (if applicable)	Charitable fundraising authority expiry date (if applicable)
Chocolate wheel	<input type="radio"/>	<input type="radio"/> →			
Lucky envelope	<input type="radio"/>	<input type="radio"/> →			
Minor housie	<input type="radio"/>	<input type="radio"/> →			
Major housie	<input type="radio"/>	<input type="radio"/> →			

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Major or minor housie permit duration

3 mths    6 mths    9 mths    12 mths    15 mths    18 mths    21 mths    24 mths

Super housie<sup>1</sup>  Existing major housie permit :

Start date (dd mm yyyy)

End date (dd mm yyyy)

1. Super housie permits will only be granted if the proposed beneficiary holds a current major housie permit. Permits are granted for one session only

### Part B

#### Benefiting charity details

All questions in Part B apply to the benefiting charity.

Name of proposed beneficiary

ABN

ACN

Existing organisation fundraising authority number (if applicable)

Phone (daytime)

Phone (mobile)

Fax

Email address

Web address

#### Business address

Street no.

Street name

Town/city

State

Postcode

### Part C

#### Nominated contact person

The nominated contact person is a person within the benefiting charity or any other person authorised in writing to act on behalf of the benefiting charity

Title

Surname

Given name

Middle name

Phone (daytime)

Phone (mobile)

Fax

Email address

#### Postal address (if different from business address) a PO Box if one exists, otherwise a 'physical' street address

Street no.

Street name

Town/city

State

Postcode

Position within benefiting charity

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### Part D Promoter details

A promoter is a person who will conduct or organise the game. If no promoter is used, leave this section blank.

Title	Surname
Given name	Middle name
Phone (daytime)	Phone (mobile)
Fax	
Email address	

**Postal address (if different from business address) a PO Box if one exists, otherwise a ‘physical’ street address**

Street no.	Street name		
Town/city		State	Postcode
Employer name (if applicable)			
Position with employer			
ACN/ABN (if applicable)			

### Part E Game details

Number of sessions to be conducted

Session days or dates and times

Game sessions can be specified either by regular intervals, ie. days of week, or using individual dates.

One permit per session day/time will be issued.

No multi-session permits are allowed for major housie. Examples are given for illustrative purposes only.

Session day/s	Or session date/s <sup>2</sup>	Session start time	Session end time
Every Tuesday		1pm	3pm
Every Saturday & Wednesday		12pm	2pm
	01/03/2014, 01/04/2014	1pm	3pm

1. This is mandatory for super housie applications, where one specific date must be specified

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### Part F Session venue details

Building name			
Street no.	Street name		
Town/city	State	Postcode	

### Part K Applicant’s Declaration

- I declare that I am 18 years or older and I am authorised to make this application on behalf of the benefiting organisation.
- I declare that the contents of this application including any attachments are true, correct and complete.
- I acknowledge that under section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or deficient information in this application.
- I acknowledge that failure to provide all required information may result in refusal of the application.
- I understand that specific details I have supplied in this application may be ‘personal information’ under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- I acknowledge that NSW Fair Trading is collecting personal information to enable processing of the application. I also understand that this agency will use the information for its intended purpose only, store the information securely, and allow me to access and update the information. I also acknowledge that this agency, when processing this application, may need to disclose personal information to other Government agencies.
- I understand that no personal information in this application will be recorded on a public register.

#### Signature of nominated contact person

	<b>Date</b>
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#### Need more information?

Obtain the Charity Housie or Lucky Envelopes/Chocolate Wheels fact sheet from [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au), or call 13 32 20